



Susan Andrea Lane
31 Canford Bottom
Wimborne
Dorset
BH21 2HB

Membership ID Number: HIS20452
Please quote above number on all communications
Member Type: HIS Counselling & Psychotherapy
Feb 27 2013

This confirms your insurance from Mar 16 2013 to Mar 15 2014 .

Treatments	Order Details	Statement
See Certificate of Insurance	Insurance £55.00	Mar 5 2012 Opening Balance £0.00
		Mar 5 2012 Payment (£55.00)
		Mar 5 2012 Order £55.00
		Feb 27 2013 Payment (£55.00)
		Feb 27 2013 Order £55.00
		Balance Due £0.00

Thank you for arranging or renewing your insurance with Holistic Insurance Services. Insurance includes Premium & Insurance Premium Tax as detailed on your Certificate of Insurance and an Insurance administration fee.

It is important that you read your Certificate of Insurance, the endorsements applicable and the policy wording, and adhere to any terms and conditions contained therein. If you require any further information then please do not hesitate to contact us.

Cancellation: If you find that this policy is unsuitable for your requirements you have 30 days from the date of inception to cancel. Provided that no claims or incidents have been reported you will be given a refund less the administration fee. In the event that the policy is cancelled no cover will be in force. Please note after 30 days no refunds can be given and the policy will remain in force for the 12 month period.

It is a condition of your policy cover that you take and maintain accurate, descriptive client consultation records. These records must be retained for a minimum period of five years.

In addition to your 24 hour legal advice helpline you now have access to a confidential telephone counselling service and also health and wellbeing advice. To use any of these services simply telephone 0800 107 6585 quoting scheme number 70175 and request the service that you require.

We have arranged for you to have access to an online health portal. The portal provides access to the resources and inspiration needed to make simple, positive changes, encouraging the development of a healthier more balanced lifestyle. To use the portal go to www.firstassistonline.com and log in using scheme number 70175.

Should you have any questions concerning this insurance then please do not hesitate to contact us.

Yours sincerely,

Alison Livings
Insurance Manager

for and on behalf of Holistic Insurance Services
Holistic Insurance Services • 181A Watling Street West • Towcester • Northamptonshire • NN12 6BX • Tel: +44 (0)845 2222 236 • Fax: +44 (0)845 2222 237
Email: Info@holisticinsurance.co.uk • www.holisticinsurance.co.uk • Authorised and Regulated by the Financial Services Authority

Holistic Insurance Services is a trading name of GINS Limited. Registered office Chiswick Gate 598-608 Chiswick High Road, London W4 5RT. Registered in England and Wales Registration No 06387110.

Certificate of Insurance

WE HEREBY CONFIRM that in consideration of the premium stated cover is arranged on your behalf as a member number HIS20452 of **HIS** Insurance as specified below

This Certificate is issued in accordance with the authorisation granted under the agreement number B6030HOLISTIC2012 with Newline Group for Newline Syndicate 1218 at Lloyd's 3 Minster Court, London EC3R 7DD. This Certificate should be read in conjunction with the policy wording.

1. The Insured:	Miss Susan Andrea Lane
Postal Address:	31 Canford Bottom, Wimborne, Dorset, BH21 2HB
2. Limit of Indemnity :	<p>Insuring Clause A - Malpractice and Professional Liability - £5,000,000 any one Occurrence or series of Occurrences arising out of one cause, costs inclusive.</p> <p>Insuring Clause B - Public Liability £5,000,000 any one Occurrence or series of Occurrences arising out of one cause, cost inclusive.</p> <p>Insuring Clause C - Products Liability £5,000,000 any one Occurrence and in all costs inclusive during the Period of Insurance.</p> <p>Insurers maximum overall limit of liability for this Certificate shall not exceed £10,000,000 inclusive of costs in any one Period of Insurance.</p>
3. Category of cover:	Malpractice/Professional Liability, Public Liability and Products Liability.
4. Excess:	(A) Malpractice/Professional Liability Nil (B) Public Liability Nil (C) Products Liability Nil
5. Premium:	£38.53 inclusive of 6.00% Tax. Administration Fee £16.47
6. The period of Insurance:	From Mar 16 2013 to Mar 15 2014 both days inclusive
7. Date of proposal/Declaration:	Feb 27 2013
8. Business Activity:	<p>Counselling, Emotional Freedom Techniques (EFT), Hypnotherapy, Psychotherapy</p> <p>Cover for additional therapies can only be provided if you have submitted to Holistic Insurance Services a copy certificate of qualification and such qualification has been approved.</p>
9. Endorsements:	<p>This Certificate of Insurance excludes any claim arising directly or indirectly from the practice of any form of Chinese Herbal Medicine or Remedy. This does not apply to the use of Moxa if Acupuncture is listed as a separate treatment or to Chinese Herbal Medicine if this is specifically listed in Section 8 above and the appropriate additional premium has been paid.</p> <p>Hypnotherapy ; Parental/Guardian Consent ; See page 2 for definition.</p>
10. Other insurances:	Employers Liability:No; Business Equipment:No
11. Notice of claim:	If a claim is made against you or you become aware of a circumstance which could give rise to a claim under any section of this insurance immediate written notice must be given to: Holistic Insurance Services, 181A Watling Street West, Towcester, Northants NN12 6BX

Alicia Lewis

Authorised signature.

Holistic Insurance Services

Authorised and Regulated by the Financial Services Authority.

Attaching to Policy number B6030HOLISTIC2012 /HIS20452

Hypnotherapy

The Insurer shall not be liable for any claim arising from or related to hypnosis and/or hypnotherapy performed in whole or in part for any purpose other than the treatment of the patient.

The Insurer shall not be liable for any claim arising from or related to stage and/or entertainment hypnosis / hypnotherapy.

It is a condition of this insurance that for clients aged under 16 parental or guardian written consent is obtained prior to the treatment/activity. If the therapist does not have CRB clearance then at least one parent or guardian must be present at all times. If CRB Clearance is not applicable then parental/guardian consent must be given for the child to be in your sole custody.

All other terms, conditions, exclusions and limitations in this policy remain unaltered.

Parental/Guardian Consent.

It is hereby noted and agreed that Exclusion (xxiii) is cancelled.

Further it is a condition of this insurance that a CRB/DBS Enhanced Disclosure* is held by those working with anyone aged under 16 or who is deemed to be a vulnerable adult.

When it is considered to be appropriate parental/guardian consent should be obtained. This does not apply when the client is deemed to be capable of making their own decision in respect of their health and wellbeing.

* Garda Vetting in Ireland

This policy will not respond to claims arising from reports made to Social Services (other than ethical disclosure).

All other terms, conditions, exclusions and limitations in this policy remain unaltered